

Minutes of Meeting

Academic Year 2015-2016

S.No.	Minutes	Action Taken Reports
1.	Personality development programme	<ul style="list-style-type: none">• Yoga camp was organized by the department of Psychology.• Debates and elocution contest organized by the NSS wing• Rangoli competition was organized in the college• Fresher's day celebrated• A debate competition was organized in the college on 15th Jan 2016. The topic of debate was 'Ethics of life'.
2.	Internal assessment	<ul style="list-style-type: none">• Departmental internal examination held twice in a year.• Submission of assignments on completion of the semester.• Submission of project reports after internship• Surprise class test after completion of the chapter.

Academic Year 2016-2017

S.No.	Minutes	Action Taken Reports
1.	<ul style="list-style-type: none">• Strengthening of internal evaluation system	<ul style="list-style-type: none">• Monthly class test.• Project report submission by the students on completion of a semester.• Assignment submission on completion of a chapter.• Group discussions• Quiz competition.
2.	<ul style="list-style-type: none">• Organization of seminar, conference	<ul style="list-style-type: none">• Bihar Economic conference was organized by dept. of Economics.• National level seminar was organized by dept. of Philosophy.• A symposium was organized by dept. of Botany

Academic Year 2017-2018

S.No.	Minutes	Action Taken Reports
1.	<ul style="list-style-type: none">• Intellectual forum	<ul style="list-style-type: none">• Enhance and encourage the skills of the students
2.	<ul style="list-style-type: none">• Institutional social responsibility	<ul style="list-style-type: none">• Awareness of women literacy• Literacy and numeracy skill in every individual
3.	<ul style="list-style-type: none">• Students curricular activities	<ul style="list-style-type: none">• Speech on Vivekananda birth anniversary• Recitation• Sports• Cleanliness drive

		<ul style="list-style-type: none"> • Green campus • Yoga Day
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Academic Year 2018-2019

<u>S.No.</u>	<u>Minutes</u>	<u>Action Taken Reports</u>
1.	Talk on ethical values	On the eve of Teachers' Day on 05.09.2018 the department of Philosophy organized a talk on ethical values. The lecture was delivered by Prof. Ramji Singh, eminent Philosopher.
2.	Skill development programme for UG, PG and Vocational Courses.	Skill development workshop was organized by the ICICI skill academy on 08.10.2018. They selected 20 students for training. Among them two students were finally selected for placement.
3.	Observance of National Science Day on 28.02.2019	National science Day on 28.02.2019 was celebrated in the college by the department of Chemistry. One day seminar was organized on the theme – "Science for the People and people for the science". Students' participation was seen through speech and quiz competition. The key note address was made by Prof. Arun Kumar Zoologist.
4.	To organize Science and Environment Fest on 22.04.2019	Science and Environment fest was celebrated on 22.04.2019 with the theme 'save the Nature, save the future'. The entire fest was divided into three segments – Model presentation, Poster presentation and Power Point Presentation. All the departments actively participated and winners were announced in all segments.
5.	Final Academic Audit (2018-2019) to be done	With the commencement of the session (2018-2019) final internal Academic Audit was done on 08.05.2019.
6.	To celebrate international yoga Day.	A week long yoga camp from 17.06.19 to 21.06.19 was organized in the college campus. Everyday yoga training was done by visiting trainers of Bihar School of Yoga, Munger. A good number of stakeholders participated in the camp. Commemorating the international yoga day lecture by, Swami Nitya Chaitanya and Swami Satya Swaroop of Rikhiapth Deoghar was delivered.

Academic Year 2019-2020

S.No.	Minutes	Action Taken Reports
1.	Induction Meet	A talk on IPR was given by Dr. Sneha from CNLU, Patna
2.	Intellectual Property Rights	Skill Development and Enterprise cell was established
3.	Formation of Skill Development Cell.	Parents Teachers Meet was organized at college level.
4.	PTM	Gender cell was established.
5.	Formation of gender Cell.	Annual cultural fest "Jhankar" was organized at the college
6.	Cultural fest	One week self-defense program for girls was organized by IQAC.
7.	Self Defense Program for girls	Alumni Meet was organized on 14.01.2020
8.	Alumni Meet	Computer training program for faculties was organized by IQAC
9.	Faculty Development Program	Online students Development program was organized during Covid19.
10.	Student development Program	All the deptts organized webinars through virtual mode on relevant topics